Secure Email User Guide



The first time you receive a secure email under the new process, you will receive an unencrypted email asking you to register as seen in the screen shot below.





Click on the link in the registration email and complete the form that pops up. Note the password requirements on the right hand side of the page.

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Set your	password below to access secure emails you h	have been sent.
Email A	ddress: jnolan@rochester.rr.com	Password Requirements:
Passwo	rd:	Passwords must be alphanumeric
Confirm	password:	At least one special character (-!&%\$@*) is required Passwords must match
- Passw	ord Reset/Recovery:	
Passw	ord questions and answers must be unique. Ans	swers must contain at least 2 characters.
Questio	n 1: Please choose a question	
Answe		
Questio	In 2: Please choose a question	
Questio	· · · · · · · · · · · · · · · · · · ·	
Answe	r:	
	Register	



Complete the form by filling in the appropriate information. When the password requirements have been met the box will show all green check marks and the "Register" button will be active. Click on the "Register" button when it is active.

Chbank.com https://mail1.cnbank.com/register/002U2FsdGVkX1-7N679zyNAIeKqZztgbt9Af15eL1C0v3 🏠 🛡 C Soogle	
Set your password below to access secure emails you have been sent.	
Email Address: jnolan@rochester.rr.com Password Requirements:	
Password: Passwords must be 8-32 characters in length Passwords must be alphanumeric	
Confirm password:	
Password Researcecovery: Password questions and answers must be unique. Answers must contain at least 2 characters.	
Question 1: What street did you live on as a child?	
Answer: 42nd Street	
Question 2: In what city does your nearest sibling live?	
Answer: New York	
Question 3: What was the make and model of your first car?	
Answer: Model A Ford	
Register	



After a successful registration, you will see this message:





You will now receive the encrypted message that was originally sent via email, similar to the one picture below. The encrypted message is contained within the attached PDF.

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	This small and any files transmitted with it are confidential and intended solary for the use of the individual or antity to whom they are addressed. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminely, distribute or sono this email. Rease notify the conder immofiable if you have precised this amail to interfate and define this email from our exotom. If you are not the												
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The encrypted PDF must be opened with a PDF viewer that supports encrypted PDF files such as Adobe Reader or Apple Preview. The password created during the registration process must be used to open the file. Enter your password.

Password	
<u>^</u>	'BNolan_2012-05-16-202504' is protected. Please enter a Document Open Password. Enter Password:
	OK Cancel



The PDF file contains this coversheet on page 1 of 2:



The encrypted message is revealed on page 2 of 2. Note the "Reply" button. This button may be used for you to make a secure reply to the sender. Also note the attachment to the original email is included in the left hand pane.

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		ConFiDENTIAL confidential, inter mosage is not th recipient, you are you have receive Thank you for yo IRS CIRCULAR intended to be us imposed by law.	Y 14424 36158 .com <mailto:bnolan@enbank.com> ITY NOTICE: The information contained in this email (and any attachm inded only for the use of the individual(s) or entity to whom it is address the intended recipient or the employee or agent responsible to deliver it a hereby notified that dissemination, distribution or copying of this inform id this communication in error, please notify us immediately by telepho fur cooperation. 230 NOTICE: To the extent that this message or any attachment conce sed and cannot be used by a taxpayer for the purpose of avoiding pend</mailto:bnolan@enbank.com>	ents) is privileged and ed. If the reader of this to the intended nation is prohibited. If he at (800) 724-2621. If is not ties that may be



The first time you select "Reply" you may see a message like this because you are launching a web browser from a PDF viewer. If this message appears "Allow" must be clicked to continue.

Security \	Warning X						
<u> </u>	The document is trying to connect to: https://mail1.cnbank.com						
	Do you trust cnbank.com? If you trust the site, choose Allow. If you do not trust the site, choose Block.						
Remember this action for this site for all PDF documents							
<u>Help</u>	<u>Allow</u> <u>Block</u> Cancel						



The reply button launches this web page to create a secure message back to the original sender. Note that attachments can be uploaded. Click "Send" to send the message.

Firefox Sophos SPX Secure Email Reply	
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From: "'jnolan @ rochester . rr . com" <jnolan@rochester.rr.com> To: Brian Nolan <bnolan@cnbank.com> Subject: Re: [SECURE REPLY] Test Encrypted Message</bnolan@cnbank.com></jnolan@rochester.rr.com>	
Send Attachments Send me a secure copy Change passw	:: ord



This message will be displayed after a secure message has been successfully replied to.





This completes the entire process of receiving, registering, and reading a first time encrypted secure email from Canandaigua National Corporation.

Next time you receive a secure email, you'll need to know the password established during the registration process.

